



Greenmount Primary School

Minutes of School Board Meeting

Wednesday 30 th May 2018			
Start:	4.33pm	Finish:	5.40pm
Attendees:	Carly Keay, Jane Miles, Bill Gaynor, Brook Desmond, Etsi Slater, Natalie Marotta, Shane Spinks, Amy McEwen, Natalie Astle, Lucy Webb		
1.0	Welcome and Absentees		ACTIONS
1.1	Opening and Welcome <ul style="list-style-type: none"> The meeting was opened by Carly Keay, Chair, at 4.33pm Apologies: None Absentees: None 		
2.0	Purpose of Meeting		
2.1	<ul style="list-style-type: none"> Confirm agenda and Invite General Business To ratify the previous minutes Business Arising from Previous Meeting School Community Plan 2018 – 2020 DPA 2018 Funding Agreement 2018 Communicating with Parents Policy Forward Planning for new infrastructure Documents - emailed out prior to meeting:		
2.2	<ul style="list-style-type: none"> Agenda School Community Plan 2018-2020 DPA Funding Agreement Communication Policy (Draft) <ul style="list-style-type: none"> - Handed out: Operational One Line Budget Statement 		
3.0	Invite for General Business		
3.1	C Keay confirmed the agenda and invited any other General Business from Board Members.		
4.0	Minutes of Previous Meeting		
4.1	Review of minutes from previous meeting. C Keay presented to the Board the minutes of Wednesday 25 th February 2018 for approval. The School Board endorsed the minutes of the previous meeting as complete and accurate. Endorsed: W Gaynor Seconded: B Desmond		
5.0	Business Arising		
5.1	None		
6.0	School Community Plan 2018-2020		
6.1	C Keay called for any comments or feedback on draft plan. Discussion points included:		

6.2	<ul style="list-style-type: none"> • Positive move to name plan a “School Community Plan’ • Setting out was reader friendly • Informative and clearly indicated school priorities • Targets aligned to criteria <p>B Desmond asked for clarification about measuring of targets. L Webb referred to student survey and the addition of questions which would provide information needed. E Slater commented that number of students in higher bands would also reflect level of challenge and engagement of students. W Gaynor asked how new plan would be distributed. School will have copies printed and all families would receive a copy.</p>	
7.0	Delivery and Performance Agreement (DPA)	
7.1	Preliminary Student-Centred Funding Statement C Keay commented on phrasing of Page 4 statement related to School Boards, noting it was not well articulated.	
7.2	DPA signed by Chair and Principal	
8.0	FUNDING AGREEMENT	
8.1	C Keay commented that the school should be congratulated on achieving the outcomes it does with budget allocated. Discussion about Disability funding for Special Needs and other issues, the funding of Education Assistants. B Desmond expressed appreciation of the good discussion around funding.	
8.2	DPA signed by Chair and Principal	
9.0	COMMUNICATING WITH PARENTS Policy	
9.1	Draft policy discussed and suggested amendments noted including: <ul style="list-style-type: none"> • Clarification about who policy applies to • Changing ‘calmly’ to ‘objectively’ • Clarifying appropriate time/response time for emailing between parents and teachers <p>A McEwen provided Board with information about Connect and emailing facility. E Slater and B Desmond commented on age appropriateness and use of Connect emailing. L Webb informed Board that teachers were not using this in classrooms. C Keay acknowledged school respecting parent concerns.</p>	L Webb to update policy with suggestions added.
10.0	FORWARD PLANNING	
10.1	S Spinks queried DoE approach to improving infrastructure of the school, upgrades and new facilities and whether this was a reasonable focus for the Board to have. <p>L Webb provided example of Network Principals using group voice to address concerns. Discussed Statewide Services and its role in future planning for new schools.</p> <p>W Gaynor suggested that any discussions would need to consider ‘wants’ vs ‘needs’ and that the school buildings and grounds were in a comparatively good state.</p>	

	C Keay suggested that Board could consider using its voice to support this process and improvements on school's 'wish list' were discussed.	
11.0	Any Other Business	
11.1	C Keay suggested that the Board consider a self reflection tool for next meeting. J Miles offered to pass on file from Board PL containing suitable tools.	
12.0	Next Meeting	
12.1	The next meeting will be held on Wednesday August 15 2018 (Week 5 of Term 3 2018) at 4.30pm in the Staffroom W Gaynor offered apologies for next meeting. Meeting was closed by C Keay at 5.45pm.	

Signed (Chair)

Date