



# Greenmount Primary School

## Minutes of School Board Meeting

Wednesday, March 24 <sup>th</sup> , 2021			
<b>Start:</b>	4.01pm	<b>Finish:</b>	4.30pm
<b>Attendees:</b>	Bill Gaynor, Lucy Webb, Amy McEwen (minutes), Natalie Astle, Jason Russell, Natalie Marotta, Shane Spinks		
<b>1.0</b>	<b>Open Meeting</b>	<b>Actions</b>	
	Opening and Welcome <ul style="list-style-type: none"> <li>The meeting was opened by Bill Gaynor, Interim Chair, at 4.01pm</li> </ul>		
<b>2.0</b>	<b>Apologies / Not Present</b>		
	<ul style="list-style-type: none"> <li>Scott Rogers / Brook Desmond</li> </ul>		
<b>3.0</b>	<b>Confirm Agenda and Invite General Business</b>		
	Purpose: <ul style="list-style-type: none"> <li>Confirm meeting agenda</li> <li>Confirm previous minutes</li> <li>Invite General Business</li> <li>Invite business arising from previous meeting</li> </ul>		
<b>4.0</b>	<b>Confirmation of Minutes of Previous Meeting</b>		
	<ul style="list-style-type: none"> <li>The School Board reviewed the minutes of the previous meeting. Two errors recorded in minutes from the previous meeting</li> <li>Shane S - 'apologies' not noted,</li> <li>Natalie A – Jason Russell surname misspelt.</li> <li>Corrections and minutes endorsed by Board</li> </ul> Moved to accept: Jason R      Seconded: Natalie M		
<b>5.0</b>	<b>Business Arising from Previous Meeting</b>		
	<ul style="list-style-type: none"> <li>Lucy W – Will advertise public meeting for next meeting</li> </ul>		
<b>6.0</b>	<b>Agenda</b>		
	<ol style="list-style-type: none"> <li><b>Principal's Report</b> <ul style="list-style-type: none"> <li>Clarifications, questions</li> </ul> </li> <li><b>Statement of Expectations</b> <ul style="list-style-type: none"> <li>The new 'performance agreement' between Director General and Principal.</li> <li>Acknowledgement from Board required and to be minuted</li> </ul> </li> <li><b>Annual Report 2020</b> <ul style="list-style-type: none"> <li>requires endorsement from Board members</li> </ul> </li> <li><b>School Community Plan 2021-2023</b> <ul style="list-style-type: none"> <li>First draft prepared with key statements and outline of targets and strategies for each focus area. Discussion and endorsement to continue with finalising plan</li> </ul> </li> <li><b>Budget 2021</b> <ul style="list-style-type: none"> <li>Endorsement of proposed budget</li> </ul> </li> <li><b>½ Day Reporting</b></li> </ol>		

	<ul style="list-style-type: none"> <li>– Requesting approval to close school for ½ day reporting on May 4<sup>th</sup> or 5<sup>th</sup> (pending confirmation of Interschool Carnival date)</li> </ul>	
<b>6.1</b>	<b>Principal's Report</b>	
	<ul style="list-style-type: none"> <li>• Lucy W – Mentioned Shane S at previous board meeting suggested putting the information in sections – Lucy W has put this into place</li> <li>• Bill G – Report provides a good picture of where the school is at and where it is going, good information in an overview</li> <li>• Lucy W – The school has had a productive Term 1 – planning has been successfully executed</li> </ul> <p>Moved to accept : Natalie A    Seconded: Jason R</p>	
<b>6.2</b>	<b>Statement of Expectations</b>	
	<ul style="list-style-type: none"> <li>• The new 'Performance Agreement' between Director General and Principal.</li> </ul> <p>Moved to endorse – Natalie Marrotta    Seconded: Shane S</p>	Noted by Board members Signed by Chair
<b>6.3</b>	<b>Annual Report 2020</b>	
	<ul style="list-style-type: none"> <li>• Lucy W – Left out highlights</li> <li>• Highlighted key points</li> <li>• Use of PAT data instead of NAPLAN – challenge of reviewing progress without NAPLAN</li> <li>• School Review panel may refer to this document</li> <li>• Survey reflected that students felt safe and happy in a challenging year</li> </ul> <p>Moved to accept: Amy M    Seconded: Jason R</p>	
<b>6.4</b>	<b>School Community Plan 2021-2023</b>	
	<ul style="list-style-type: none"> <li>• Lucy W - Same focus areas maintained</li> <li>• Lucy W - Leadership Team reviewed draft of school community plan, proposed change from 'Safe and Happy Students' to 'Resilient Students'</li> <li>• Lucy W - Leadership Team put together key elements</li> <li>• Natalie M - Leadership Team revisited vision statements – having attended a PD on leadership, the Team understand that a clear story is important. This is reflected in the Plan, clear for readers.</li> <li>• Lucy W -Intentions and Criteria clear – strong connection to whole school Community</li> <li>• Lucy W – Plan identifies key targets and how we can measure these targets through student surveys</li> <li>• Bill G – Can you compare data to previous years?</li> <li>• Lucy W – There is commonality with questions, some new questions</li> <li>• Shane S – Good layout, easy to read</li> <li>• Natalie A – happy to work on aesthetics and layout</li> </ul> <p>Moved to accept: Natalie M    Seconded: Shane S</p>	
<b>6.5</b>	<b>Budget 2021</b>	
	<ul style="list-style-type: none"> <li>• Lucy W - \$35000 in the black for salaries <ul style="list-style-type: none"> <li>- 377 enrolments</li> <li>- 29 Aboriginal students</li> </ul> </li> </ul> <p>Moved to accept: Natalie M    Seconded: Shane S</p>	

<b>6.6</b>	<b>½ Day Reporting</b>	
	<ul style="list-style-type: none"> <li>Lucy W – School is seeking approval from board to close the school for the afternoon half day, May 5<sup>th</sup> <ul style="list-style-type: none"> <li>For student goal setting and progress reports</li> </ul> </li> <li>Shane S: What is the turnout like?</li> <li>Lucy W: 90 % parent attendance, very popular with parents</li> </ul> <p>Moved to approve: Jason R      Seconded: Shane S</p>	
<b>7.0</b>	<b>General Business</b>	
	<ul style="list-style-type: none"> <li>No General Business</li> </ul>	
<b>8.0</b>	<b>Next Meeting</b>	
	<ul style="list-style-type: none"> <li>Meeting closed at 4.30pm</li> <li>Next Meeting 19<sup>th</sup> May</li> </ul>	

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Board Chair

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Principal