## Welcome and Absentees

### 1.1 Opening and Welcome
- The meeting was opened by Jane Miles at 4.20pm.
- Apologies Leslie McChesney; Tracy Nebel.

### 2.0 Purpose of Meeting

#### 2.1
- To ratify the previous minutes;
- To discuss Sponsorship/Fundraising;
- To extend an agreement for the Canteen for 2016;
- Staffing Updates;
- Budget Update.

#### 2.2 Documents handed out:
- Agenda;
- Comparative Budget Report;
- Canteen Expressions of Interest.

### 3.0 Minutes of Previous Meeting

#### 3.1 Review of minutes of previous meeting.
Jane Miles presented to the Board the minutes of the 23rd September 2015 for approval.
The School Board endorsed the minutes of the previous meeting as complete and accurate.
**Moved:** L Webb  
**Seconded:** C McGlew.

### 4.0 Business Arising From Minutes

#### 4.1 Science Room
The chairs, desks and blinds have been removed from the Science Room. Due to the condition and age of the demountable it is possible that this may not be removed. A suggested future use was that of a meeting room.

### 5.0 Fundraising

#### 5.1 A discussion was held around Parkerville Children and Youth and providing funds for counselling of a child. J Miles stated that the cost to counsel one child for the year is @ $3,000 and that fundraising would normally amount to @ $1,000. It was agreed, with the school’s long standing connection with Parkerville Children and Youth, to support counselling services at Parkerville Children and Youth.
**Moved:** W Gaynor  
**Seconded:** C McGlew.

#### 5.2 Also discussed and to be actioned:
- L Webb to investigate the possibility of partnerships with other local schools to raise funds;
- Teacher talk, once the sponsor a child has finished;
- Paragraph re counselling at Parkerville to be included in the newsletter next year;
- To organise a launch in the local paper.

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**LW**
6.0 Canteen 2016

6.1 This position was advertised in three local papers. The school had four calls re Expressions of Interest. A discussion was held around:-
- L Webb’s proposal that the lease be written up for 5 years;
- How many days the canteen may be open;
- The online canteen facility and the Flexi schools site which could provide a one stop site for parents;

The Board unanimously agreed to endorse an offer of contract to be made to Toni Saunders (details open to discussion).

Endorsed: L Webb Seconded: M Sutton

J Miles and L Webb to discuss with Toni Saunders

LW/JM

7.0 Staffing Updates

7.1 Music Teacher

The position of a 0.6 Music Teacher was advertised and is now closed. L Webb has received a number of applicants and has called a panel of J Miles and A McEwen together with herself for a meeting tomorrow (12/11/15) to begin process to shortlist applicants.

Outcome over the coming weeks.

LW/JM/AMc

7.2 Peter Thomas will be retiring next year.

7.3 Fixed term contracts have been offered to Chantelle Clemente, Cynthia McGlew, Bradley Giles for 2016 and, Natalie Marotta for Term 1 while Chris Brown is at Churchlands Primary School.

7.4 Options for FTE re LOTE

7.4i On-Site Speech Therapist – 1 day per week.
L Webb explained that on consulting with a local Speech Therapist, a prac speech therapist is usually sent into the schools to assess students and train education assistants. A discussion was held around the possibility of sharing a full time speech therapist with other local schools to make the position more appealing. L Webb to take to the network.

LW

7.4ii Chaplain
A discussion was held around the possibility of securing Chaplaincy service and the benefits that would be gained in pastoral care to all students, parents and families. Yearly cost equates to @ $8,000 for half a day a week and is organised through Youth Care (CUA).

L Webb to discuss options with other network schools and also look at various finance options when we know our final budget. K Matthee put forward the view that the P&C would be congenial to the idea of the shortfall for Mathletics of $1,000 being put towards a Chaplain instead

LW

8.0 General Business

8.1 Comparative Budget Report
A discussion was held around:
- Money to upgrade laptops and the upgrade through all the Department schools with the intention of streamlining the system. Our lease will accommodate an upgrade.
- Edu Touch Board in Room 9. L Webb to contact Three Monkeys.

LW

9.0 Meeting Close/Next Meeting

9.1 The next meeting will be held on Wednesday 17th February (Week 3 of Term 1 2016) at 4.00pm to discuss 2016 Budget and planning with a second meeting scheduled for Wednesday 16th March to discuss the Annual Report. Meeting was closed by Jane Miles at 4.55pm.

LW

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Signed (Chair) ____________________________ Date ____________________________

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